

BAGILLT COMMUNITY COUNCIL

Minutes of the proceedings of the Annual meeting of the BAGILLT COMMUNITY COUNCIL held in BAGILLT COMMUNITY LIBRARY on Wednesday 15th May 2024.

PRESENT: Councillor A. Locker (Chairwoman)

COUNCILLORS: R. Davies, B. T. Doleman, B. Gittins, A. Griffiths, J. Humphreys, S. L. Jones, C. P. Owens, W. Owens, K. Rush, Y. Rush, T. Strong, C. Williams and D. J. Williams.

IN ATTENDANCE: Mrs. L. Wood (Clerk) and Members of the Public.

1. DECLARATION OF INTERESTS

Councillor R. Davies declared an interest on Minute Number 11 (Planning).

Councillor C. P. Owens declared an interest on Minute Number 19 (Website).

Councillor W. Owens declared an interest on Minute Number 19 (Website).

RESOLVED: That the declaration of interests are noted and the register is updated.

2. ELECTION OF CHAIR 2024/25

The Chairwoman called for nominations and Councillor A. Locker and S. Jones were both cordially proposed and seconded.

A vote was taken and Councillor S. Jones was elected as Chair of the Community Council.

RESOLVED: That Councillor S. Jones be elected Chair of the Community Council for the ensuing Municipal year.

(Councillor S. Jones in the Chair)

Councillor S. Jones made the Declaration of Acceptance of Office and was invested with the Chain of Office by Councillor A. Locker. The Chairwoman presented Councillor A. Locker with the Past Chairman's Badge in recognition of her year as Chairwoman for 2023/24 and congratulated her on her year of Office.

Councillor A. Locker thanked both Councillor and Clerk for all their help during her term of office.

3. APPOINTMENT OF VICE-CHAIRMAN 2024/25

The Chairman called for nominations and Councillor A. Griffiths was cordially proposed and seconded.

RESOLVED: That Councillor A. Griffiths be appointed Vice Chairman of the Community Council for the ensuing Municipal year.

4. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED: That the Members indicated below be appointed as the Council's representatives on the organisations indicated.

Local Organisations

a. Bagillt Community Association

Councillors: R. Davies and A. Locker

b. Bagillt Heritage Society

Councillor S. Jones

Bagillt Community Library

Councillors: A. Locker and T. Strong

Other Organisations

a. West Flintshire Town and Community Councils Working Group

Councillors: R. Davies and B. Gittins

5. MEMBERS ATTENDANCE RECORD 2023/24

A list had been previously circulated showing the attendance record for each Member of the Council for the 2023/24 municipal year.

RESOLVED: That the report be noted.

6. POLICING MATTERS

Councillor B. Gittins reported that he had spoken to PCSO T. Hulse regarding the parking issues outside The Blossoms Public House and that the Landlord is now putting cones on the road to help eliminate the parking obstructions and that PSCO T. Hulse and Mr. T. Cartwright, Flintshire Streetscene Officer will both monitor the situation.

RESOLVED: That the report be noted.

7. STREETSCENE MATTERS

Councillor T. Strong said the willow trees at the Stag Public House car park were still in need of attention due to broken branches which are dangerous.

Councillor A. Locker said the bus stops are still in disrepair and Councillor T. Strong added the bushes need cutting back as they are blocking out the light and making the bus shelters very dark.

RESOLVED: That the Clerk will report these issues to Mr. T. Cartwright, Flintshire Streetscene Officer.

8. MINUTES

RESOLVED: That the minutes of the Ordinary meeting of the Council held 10th April 2024 be confirmed as a correct record and signed by the Chairman.

9. CHAIRWOMAN'S COMMUNICATION

The Chairwoman had no communications to report.

10. REPORTS BY REPRESENTATIVES

Councillor K. Rush reported he had received a number of calls from residents regarding the New Brighton Cemetery and the unkept high grass. He contacted Mr. R. Blake, Flintshire County Council who said the grass will now only be cut twice a year, in June and September, due to budget constraints. However, the grass around the grave stones will be maintained on a regular basis as this is a statutory requirement.

RESOLVED: That the report be noted.

11. PLANNING

a. Applications for Consideration

App No	Location	Detail
FUL/000257/24	Havenstone, Manor Drive, Bagillt, CH6 5RT	Proposed attached garage with extended room over - removal of flat roof and installation of pitched roof over kitchen.

RESOLVED: That the Council supports this application and the Clerk will inform the Flintshire Planning Department accordingly.

App No	Location	Detail
FUL/000315/24	West End Stores, Boot End, Bagillt, CH6 6JY	Subdivision of ground floor A1 retail unit into two (A1 use) and installation of additional first floor residential accommodation including repair works and associated development

RESOLVED: That the Council supports this application and the Clerk will inform the Flintshire Planning Department accordingly.

b. Application Decisions – for information only.

App No	Location	Detail	Decision
FUL/000254/22	Treboom Brewery Limited, Top Works, Bagillt, CH6 6HZ	Retention of building and associated use of site for	Support

		operation of a brewery (partly retrospective)	
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RESOLVED: That the decision was noted.

12. ACCOUNTS FOR PAYMENT

Voucher No	Name	Details	£
11	Mrs. L. Wood, Clerk	Clerks Salary & Expenses	923.07
12	HM Revenues & Customs	Tax & NI - Clerks Salary	283.81
13	Clwyd Pension Fund	Employers & Employees' Pension Contribution for Clerk and Lump Sum Deficit	607.20
14	Opus Energy	Community Library Electricity (final Bill)	261.19
15	Valda Energy	Community Library Electricity ** Paid via Direct Debit on the 11/5/24	83.21
16	Bagillt Web Design	Modification and Upload files	70.00
17	Bagillt Web Design	Prepare and Upload files	70.00
18	Bagillt Web Design	Change FTP and Upload files	70.00
19	Serridge External Cleaning UK	Bus Stop Cleaning	702.00
20	Viking Office	Office Supplies	128.41
21	Flint Town Council	Photocopying Charges	45.00
22	Flint Town Council	Photocopying Charges	19.00
23	JDH Audit Services	Internal Audit 22/23	330.00
	HSBC	Bank Chagres	5.00

RESOLVED: That the above-mentioned accounts be paid.

13. BAGILLT COMMUNITY LIBRARY

Following a request that a letter was sent to the Flintshire Legal department requesting information regarding the Community Asset Transfer, the Clerk reported that the Legal Officer confirmed that the relevant paperwork had been sent to the Community Library Board of Trustees.

Councillor B. Doleman, who is a on the Community Library Board of Trustees said the paperwork had been received and the board were meeting to discuss the matter.

Councillor T. Strong queried if the Community Asset Transfer is yet to be signed, who does the building belong too and why are the Council paying for the Electricity.

The Chairwoman said that this matter had already been discussed and reminded Councillors that the Council had previously agreed to cover the costs of Community Library electricity and insurance, and she closed the discussion to proceed to the next agenda item.

RESOLVED: That the report be noted.

14. AUDIT OF ACCOUNTS 2022/23

The Clerk reported the Audit Report for 2022/23 had been received and previously circulated to Members.

The Clerk addressed the issues raised by the External Auditor, reporting that she had challenged the auditor regarding the qualification, as she believed some issues raised were incorrect and would report back with the auditor's response at the next meeting.

The Clerk also advised the conclusion of audit was being advertised as required.

RESOLVED: That the Audit Report be noted; that the Clerk would report back to Council once the Auditor had responded; that the actions of the Clerk concerning giving Notice of conclusion of the audit as required be noted.

15. APPLICATIONS FOR FINANCIAL ASSISTANCE

The Council considered the application for Financial Assistance from the Bagillt Action Group, which was deferred at the last meeting pending additional information.

Councillor J. Humphreys read a statement from the Bagillt Action Group Treasurer which stated the application had now been with the Council for 3 months and that the Group had provided all the information the Council Policy requests and asked that the Council makes a decision on the donation this evening.

Councillor T. Strong asked for a recorded vote.

A recorded vote took place.

Councillor R. Davies	For
Councillor B.T. Doleman	Abstain
Councillor B. Gittins	For
Councillor A. Griffiths	Abstain
Councillor J. Humphreys	For
Councillor S. L. Jones	For
Councillor A. Locker	For
Councillor C.P. Owens	Abstain
Councillor W. Owens	Abstain
Councillor K. Rush	Abstain
Councillor Y. Rush	Abstain
Councillor T. Strong	For
Councillor C. Williams	For
Councillor Mrs. D.J. Williams	For

RESOLVED:

1. That in accordance with Section 2 of the Local Government Act 2000, the following donations be agreed for this financial year:

Voucher No	Name	£
24	Bagillt Action Group	406.71

16. COUNCIL POLICES

The Council considered Code of Conduct for approval and adoption.

RESOLVED: That the Code of Conduct were approved and adopted.

17. PROPOSED FINANCIAL AGREEMENT POLICY

Councillor J. Humphreys asked for this item to be withdrawn.

18. PROPOSED VILLAGE FOOTBALL TEAM

Councillor A. Locker reported that a business owner from the village approached her with the suggestion of forming a youth football team in Bagillt. The business owner expressed a willingness to sponsor the team's kit.

Councillor A. Locker added that establishing a youth football team would engage children in a positive activity and provide them with an opportunity to represent their village in team sports, however, she was not suggesting the Council start a team but asking for suggestions how to progress this suggestion.

Councillor B. Gittins proposed that the two local schools were approached and that he would be happy to meet with the Head teachers with Councillor A. Locker to discuss. Councillors agreed

RESOLVED: That Councillors B. Gittins and A. Locker will approach the schools regarding a potential youth football team and report back to the next meeting.

19. COUNCIL WEBSITE

Councillor C. Williams reported that he, Councillor J. Humphreys, Councillor C. Owens, in an advisory capacity and the Clerk met to discuss all the proposals and quotes the Council had received from potential new website providers.

The group considered the legal obligations, the security, the training offered for the Clerk and the costs and propose that the Council employs Aubergine as the Council's new website provider as they fulfil the criteria and offered a very competitive quotation.

The Chairwoman, Councillor. S. Jones asked if we will maintain the Welsh website.

Councillor C. Williams said we can maintain the level of Welsh website information we have to date and this does have an additional cost of £200.

Councillor B. Gittins said he has received an offer from a Welsh speaker to translate any information required, free of charge.

Councillor T. Strong suggested the Councillor could all have a Councillor profile and photographs on website.

Councillor C. Williams said we can add the Website back on the agenda in November prior to budget setting and consider additional items at the stage.

RESOLVED: That the Council will instruct Aubergine to proceed with providing the Council’s website.

20. PUBLIC CONSULTATION - REVIEWING THE COUNCIL TAX PREMIUM SCHEME FOR LONG TERM EMPTY PROPERTIES AND SECOND HOMES IN FLINTSHIRE

The Council considered the public consultation regarding reviewing the council tax premium scheme for long term empty properties from Flintshire’s County Council Revenues Manager.

Councillors agreed to complete the form individually on line.

RESOLVED: The Council noted the consultation and agreed that Councillors would complete the form individually online.

21. CORRESPONDENCE & CLERKS REPORT

There were no correspondence or reports.

22. FUTURE AGENDA ITEMS

Councillor A. Davies requested Bus Stops item is included on the next agenda.

RESOLVED: That the Clerk will include this item is on the June agenda.

Date of Council Meeting	Wednesday 18th May, 2024
..... Chairwoman	