

BAGILLT COMMUNITY COUNCIL

Minutes of the proceedings of meeting the BAGILLT COMMUNITY COUNCIL held in BAGILLT COMMUNITY LIBRARY on Wednesday 12th April 2023.

PRESENT: Councillor C. P. Owens (Chairman)

COUNCILLORS: R. Davies, B. Doleman, B. Gittins, A. Griffiths, J. Humphreys, S. L. Jones, A. Locker, W. Owens, K. Rush, Y. Rush, T. Strong, C. Williams, and D. J. Williams.

IN ATTENDANCE: Mrs. L. Wood (Clerk) and Members of the Public.

158. PUBLIC INQUIRY ITEM

There were no public enquiry items.

159. DECLARATION OF INTERESTS

Councillor C. P. Owens declared a personal interest relating to Accounts for Payment - voucher 10 (Minute 165).

Councillor W. Owens declared a personal interest relating to Accounts for Payment - voucher 10 (Minute 165).

Councillor B. Gittins declared a personal interest relating to Hanging Baskets (Minute 171).

RESOLVED: The Declaration of Interests record will be updated and displayed on the Council's website.

160. POLICING MATTERS

Councillor C. Williams reported an issue with parking outside the Blossoms Public House, although there are no yellow lines, the parked cars are causing visibility issues and the situation is particularly worse on a Tuesday and Friday evenings. Councillor C. Williams proposed this issue was reported to the Police.

Councillor R. Davies said the Police have investigated this previously.

RESOLVED: That the Clerk will report the parking issues outside the Blossoms Public House to the Police.

161. MINUTES

RESOLVED: That the minutes of the Ordinary meeting of the Council held 8th March 2023 be confirmed as a correct record and signed by the Chairman.

162. CHAIRMANS COMMUNICATIONS

The Chairman reported he has been asked to attend Ysgol Merllyn, date to be confirmed, to present the Kings Coronation Coins, however Ysgol Glan Aber declined the offer of a presentation.

Councillor A. Griffiths proposed a letter is sent to the Head teacher and Board of Governors to share the Council's disappointment that the Chair of the Council was not asked to present the coins to the pupils and to also ask that the parents are made aware that the Council did offer to present the coins.

RESOLVED: That the Clerk will write to Ysgol Glan Aber Head teacher and the Board of Governors to share the Council's disappointment regarding the presentation of the Kings Coronation Coins.

163. REPORTS BY REPRESENTATIVES & COUNTY COUNCILLORS

Councillor K. Rush reported that the double yellow lines had now been installed by Ysgol Merllyn, however due to a parked car, the job could not be completed but Flintshire County Council will complete as soon as possible.

RESOLVED: Noted.

164. PLANNING

a. Applications for Consideration

App No	Location	Details
FUL/000215/23	Land at Foel Gron, Bagillt, CH6 6BB	Proposed dwelling and associated works

RESOLVED: That the Council support the application and that the Clerk will inform Flintshire Planning department accordingly.

165. ACCOUNTS FOR PAYMENT

NOTE: At this point of the meeting, the Chairman, Councillor C. P. Owens vacated the Chair and Vice Chairman, Councillor A. Griffiths took the Chair.

Paid Before Year End 31.3.23

Voucher No	Name	Details	£
101	Viking	Office Supplies	38.86
102	Flintshire CC	Play Area Match Funding 2022-23	16000.00

April

Voucher No	Name	Details	£
*1	Insignia	Kings Coronation Coins	608.40

*2	All Electric	Chairman's Fund – electrical works in Community Library	279.58
*3	Bagillt Community Library	Chairman's Fund – Donation to Cinema project	286.17
4	Mrs. L. Wood, Clerk	Clerks Salary & Expenses	861.99
5	HM Revenues & Customs	Tax & NI - Clerks Salary	248.38
6	Clwyd Pension Fund	Employers & Employees' Pension Contribution for Clerk and Deficit	490.17
7	Opus Energy	Community Library Electricity	129.00
8	AVOW	Payroll P11D Charges	20.00
9	HCI Data	SSL Certificate	30.00
10	Flint Town Council	Photocopying Services	23.40
	HSBC	Bank Charges	5.00

RESOLVED: That the above-mentioned accounts be paid.

NOTE: At this point of the meeting, the Chairman, Councillor C. P. Owens returned to the Chair's seat.

166. FINANCIAL INFORMATION

a. Budget Monitoring Report

The meeting considered the Budget Monitoring report and Bank reconciliation statement for the fourth quarter to 31st March 2023. See Appendix C.

RESOLVED: That the financial information be noted and approved.

b. Checks of Supplier Data

In order to meet the requirements of the financial regulations and internet banking, it is necessary for a programme of regular checks of standing data with suppliers to be followed. This required a Councillor to look through the accounts and certify a number of invoices and payment receipts.

RESOLVED: Councillor A. Locker reviewed a selection of invoices and payment receipts which were certified as correct.

167. ACCESS TO INFORMATION – MEMBERS' ALLOWANCES AND EXPENSES

The Council considered a report of the Clerk, copies of which had been previously circulated. This follows the advice received from the Independent Remuneration Panel for Wales (IRPW) that the Council were required to publish their Determinations Policy for the last financial year and the amount of allowances and expenses paid to Members in that year by 30th September 2023.

In addition to sending a copy of the list to the IRPW for their information, it also needed to be displayed locally by way of the three Council Notice Boards and Council website. See Appendix B.

RESOLVED: That the actions as reported by the Clerk be agreed in relation to the Council's duties, as informed by the IRPW.

168. AUDIT OF ACCOUNTS 2021/22

The Council considered the report from the External Auditor

The Clerk reported the Annual Return had been returned by External Auditors relating to the Accounts 2021/22 and advised that the Audit had been qualified and shared the issues that had been raised with the Council.

The Clerk confirmed these issues have been or will be rectified and advised of the actions that have been or will be taken.

The Clerk also advised the conclusion of audit was being advertised as required by the External Auditors.

RESOLVED:

1. That the annual return be noted.
2. That with regard to the issues arising from the External Audit, the actions of the clerk were noted and supported.
3. That the actions of the Clerk concerning giving Notice of Conclusion of the audit as required by External Audit be noted.

169. COUNCIL POLICES

The Council considered the following policies for approval and adoption:

Annual Risk Assessment
Retention Policy

RESOLVED: That the Annual Risk Assessment and the Retention Policy was approved and adopted.

170. MATCH FUNDING SCHEME – IMPROVEMENTS TO CHILDREN'S PLAY AREAS 2023/24

The Council considered a letter from Aura Leisure and Libraries regarding the match funding scheme – improvements to children's play areas 2023/24. Aura have identified Victoria Road Play Area as the park being in most need of investment.

The Clerk reminded Councillors that at the January Budget meeting, £10,000 was allocated to the budget for this scheme.

Councillors agreed to contribute £10,000 to the identified play area Victoria Road play area.

RESOLVED: That the Clerk will contact Mr. R. Roberts, Aura Play Design Officer to confirm the Council will contribute £10,000 for the match funding scheme at Victoria Road play area.

171. HANGING BASKETS

The Chair shared a quotation for the village hanging baskets, which included new self-watering baskets, the planting, putting up, watering, take down and storage from Holywell Garden Centre.

Councillor B. Gittins said he would be leaving the meeting due to his declaration of interest but before he left the meeting, he bought in a basket for Councillors to view. Councillor B. Gittins asked that if the Council made a decision for Holywell Garden Centre to do village hanging baskets, he did not want any future comments from the Council regarding his involvement as he is a partner in the business of Holywell Garden Centre.

NOTE: At this point of the meeting, Councillor B. Gittins left the meeting room.

Councillor W. Owens said as the village had no baskets last year and there were no were complaints from residents, do we need to provide baskets this year.

The Chairman reminded Councillors that we do have the baskets from previous years that could potentially be re-used.

Councillor K. Rush proposed we should obtain another quotation as a comparison and report back next month to make a decision. Councillors agreed.

RESOLVED: That the Chairman will obtain a quotation from the local garden centre and report back to the next meeting.

NOTE: At this point of the meeting, Councillor B. Gittins returned to the meeting room.

172. CCTV CAMERAS

The Clerk reported that following the Councils decision to remove the budget for the two CCTV cameras in the village and have the cameras removed, the Clerk had obtained the costs from Flintshire County Council for them to take them down which was £170.

The Council agreed the costs to have the cameras taken down and agreed that the Clerk could ask neighbouring Councils if they wish to purchase the CCTV cameras at the cost of £170 to recover the charges from Flintshire County Council.

RESOLVED: That the Clerk will request Flintshire County Council removes the two CCTV Cameras in the village and that the Clerk will write to neighbouring Councils if they wish to purchase the CCTV cameras at the cost of £170.

173. COMMUNITY CARETAKER

The Council considered a Community Caretaker for the village.

Councillor K. Rush proposed we defer this matter until the September meeting to give Councillors the opportunity to consider if a Caretaker would be beneficial to the village.

RESOLVED: That this item will be placed on the September agenda.

174. DOCTORS SURGURIES IN THE VILLAGE

Councillor W. Owens reported that residents who have recently moved into the village could not register with the Doctors in Flint as they were at capacity and it was suggested they contact the Doctors surgeries in Connah’s Quay.

This is an issue for the residents of Bagillt and with the increased planning developments in the village, this situation is going to happen over and over again. Councillor W. Owens proposed that a letter is sent to the Family Practitioners Committee to start a dialog regarding potentially reopening the old Doctors Surgery building in the village, even if on a part time basis.

Councillor T. Strong said she believed the old surgery is now privately owned.

Councillor W. Owens said even if we cannot use the old surgery building, then another location could be considered.

Councillors agreed to write to the Family Practitioners Committee.

RESOLVED: That the Clerk will write to the Family Practitioners Committee to propose a Doctors Surgery is re-opened in Bagillt.

175. CORRESPONDENCE & CLERKS REPORT

There was no correspondence and clerk report.

176. FUTURE AGENDA ITEMS

There were no future agenda items.

Date of Council Meeting	Wednesday 12th April, 2023
..... Chairman	