

## **BAGILLT COMMUNITY COUNCIL**

Minutes of the proceedings of meeting the BAGILLT COMMUNITY COUNCIL held in BAGILLT COMMUNITY LIBRARY on Wednesday 11<sup>th</sup> September 2024.

**PRESENT: Councillor S. Jones (Chairwoman)**

**COUNCILLORS:** R. Davies, B. T. Doleman, B. Gittins, A. Locker, C. P. Owens, W. Owens, K. Rush, Y. Rush, T. Strong and C. Williams.

**IN ATTENDANCE:** Mrs. L. Wood (Clerk) and Members of the Public.

**APOLOGIES:** Councillors: A. Griffiths, J. Humphreys and D. J. Williams.

### **63. PUBLIC ENQUIRY ITEM**

There were no Members of the Public present who wished to comment on an agenda item.

### **64. DECLARATION OF INTERESTS**

Councillor R. Davies declared a personal and prejudicial interest on Minute Number 80. (Commemorative Bench).

### **65. PLAYAREA MATCH FUNDING 2024/25**

Mr. R. Roberts, Aura Play Design Officer, attended to present the plans for the play area improvements scheme at the Manor Play area. He advised that the park currently has a bark surfacing, which is not accessible for all users. The proposal is to replace the surfacing with an accessible material and to replace the toddler swings. However, this cost would exceed the match funding figure the Community Council had agreed to, therefore this figure would need to be increased.

Councillor K. Rush enquired if there were any grants available for play areas. Mr. R. Roberts agreed to explore potential grant options.

Councillor T. Strong requested that wheelchair access at Wern Park should also be considered. Mr. R. Roberts acknowledged that the current access is not ideal for all users. He also mentioned that the Victoria Road Play area requires similar improvements and suggested that if match funding becomes available in 2025/26, these improvements could be reviewed for future implementation.

Councillor T. Strong further added that disabled parking is also needed outside Wern Park. The advice was this does not fall under Mr. R. Roberts' remit and a Flintshire Highways Officer should be contacted.

The Chair, Councillor S. Jones, asked the Clerk to review the current budget and advise at the next meeting if the Council could increase its match funding contribution within this financial year to enable the proposed works at the Manor play area to be completed.

**RESOLVED:** That the presentation was noted, and the Clerk will review the current budget situation and report back to Council under the Budget Monitoring item next month.

## **66. BAGILLT BOWLING CLUB**

Ms. L. Williams was unable to attend, and this item was deferred.

## **67. POLICING MATTERS**

There were no issues reported.

## **68. STREETSCENE MATTERS**

Issues reported:

That the fly tipping on Lleprog Street has been reported to Streetscene for removal.

The Willow Tree on the Stag Car Park, High Street needs cutting as it is very dangerous.

Regarding the Right of Way sign near the Cenotaph is not visible due to overgrown bushes, these need to be cut back to restore the visibility of the sign.

**RESOLVLED:** That the issues reported are passed onto the Flintshire Streetscene Officer.

## **69. MINUTES**

Councillor K. Rush proposed the minutes were confirmed as correct and signed by the Chairwoman and it was seconded by Councillor T. Strong.

**RESOLVED:** That the minutes of the Ordinary meeting of the Council held 10<sup>th</sup> July 2024 be confirmed as a correct record and signed by the Chairwoman.

## **70. CHAIRWOMAN'S COMMUNICATIONS**

The Chairwoman reported that she attended both primary schools to present the Community Award and commented that both services were wonderful.

The Chairwoman then read out a letter from Councillor D. J. Williams informing the Council of her resignation. Councillors agreed that a letter of thanks and a bouquet should be sent to Councillor D. J. Williams in recognition of her many years of service as a Community Councillor, including her time as Chair of the Council. Councillor D. J. Williams will be greatly missed.

**RESOLVLED:** That the report is noted.

## **71. REPORTS BY REPRESENTATIVES & COUNTY COUNCILLORS**

Councillor R. Davies reported that the flower beds by Reeces Terrace have been repaired.

**RESOLVLED:** That the report is noted.

## 72. PLANNING APPLICATIONS

### a. Applications Determined

Due to on-line consultation period closing prior to Council meeting, the following applications were considered by ward members.

App No	Location	Detail
TEL/000551/24	Land at Manor Industrial Estate, Bagillt, Flint, Flintshire, CH6 5UY	Application for prior notification of proposed installation of a shareable 20 metre high monopole supporting up to 12 No. antennas together with up to 6 no. ground based cabinets, 1 no. meter cabinet and ancillary development thereto including compound fencing.

After consultation with West Ward Members, the Council supported this application and these comments have been shared with the Planning department.

App No	Location	Detail
FUL/000085/24	Coed Llwybr-Y-Bi, Old Bagillt Road, CH6 6ER	Erection of a Holiday Cabin

After consultation with West Ward Members, the Council supported this application and these comments have been shared with the Planning department.

### b. Application Decisions – for information only.

App No	Location	Detail	Decision
OUT/000028/24	The Crest, Sandy Lane, Bagillt, Flint, CH6 6EY	Outline application for the demolition of existing dwelling and redevelopment for residential purposes	Approved
FUL/000315/24	West End Stores, Boot End, Bagillt, CH6 6JY	Subdivision of ground floor A1 retail unit into two (A1 use) and installation of additional first floor residential accommodation including repair works and associated development	Approved

**RESOLVED:** That the application decision was noted.

## 73. ACCOUNTS FOR PAYMENT

Voucher No	Name	Details	£
50	Mrs. L. Wood, Clerk	Clerks Salary & Expenses	923.27
51	HM Revenues & Customs	Tax & NI - Clerks Salary	283.61
52	HM Revenues & Customs	Class 1A NI Contributions – P11D	207.00

53	Clwyd Pension Fund	Employers & Employees' Pension Contribution for Clerk	307.20
54	Valda Energy	Community Library Electricity ** paid by direct debit	67.41
55	Audit Wales	External Audit	662.25
56	Flint Town Council	Photocopying Services	9.90
	HSBC	Bank Chagres	5.00

Councillor K. Rush proposed the accounts were paid and it was seconded by Councillor C. Williams.

**RESOLVED:** That the above mentioned accounts be paid.

#### 74. COUNCIL POLICES

The Council considered the following policy for approval and adoption:

Training Policy  
Planning Procedure Policy

Councillor R. Davies proposed that the above policies are approved and adopted and it was seconded by Councillor C. Williams.

**RESOLVED:** That the Training Policy and Planning Procedure Policy were approved and adopted.

#### 75. BAGILLT COMMUNITY LIBRARY

Councillor B. Doleman proposed that this standing item is removed. This was seconded by Councillor C. Owens.

**RESOLVED:** That the Bagillt Community Library standing item is removed.

#### 76. COUNCIL'S WEBSITE

Councillor C. Owens noted that new features have been added to the website, and information was published without prior discussion at Council.

The Clerk explained that these new features were implemented as they were considered beneficial for residents. The published information regarding events in the village were due to be held prior to the meeting and clearly stated the event was not a Community Council event. Following a discussion with the Chair, a disclaimer has been added to these pages to ensure clarity.

The Clerk also added that Councillors are welcome to share suggestions and ideas regarding the website. Information can be added or amended at any time, as the Clerk has full administrative control.

Councillor C. Owens proposed that any information intended for publication on the website should receive prior approval from the Chair and Vice Chair before being published. Councillor W. Owens

seconded this proposal and added that it is too much responsibility for the Clerk alone to determine what should be published.

**RESOLVED:** That the Clerk will seek approval from the Chair and Vice Chair before publishing information on the Council's website.

## **77. HANGING BASKETS**

Councillors shared the views of residents regarding the new artificial hanging baskets in the village and considered arrangements for 2025. Councillor Y. Rush proposed using the artificial hanging baskets in the village again next year and volunteered to enhance them with more colourful floral arrangements. This proposal was seconded by Councillor K. Rush.

Councillor K. Rush also wished to express thanks to Mr. S. Griffiths, Mr. D. Blakely and Mr. A. Jones for putting up the baskets and confirmed that they will be taken down in early October and stored in the Community Gardens.

**RESOLVED:** That the artificial hanging baskets in the village will be used next year.

## **78. REMEMBRANCE SUNDAY**

The Chair, Councillor S. Jones said following previous discussions that the Community Council, along with the Church will take an active role in the organising of the Remembrance Sunday Service, suggested planning should begin.

Councillor K. Rush said he had met with Mrs. D. Evans from the Church, who requested that the Council purchase a gazebo, a PA system, and inks and paper for printing the Order of Service. The total estimated cost is £340.00. Councillor K. Rush and Councillor B. Doleman offered to place the orders for these items if the Council approved.

The Clerk advised that this amount exceeds the budget allocated for Remembrance Sunday; however, there is an underspend in the War Memorial budget. The Clerk also said that Flintshire County Council now charges approximately £57.00 for road closures, which needs to be considered.

Councillor Y. Rush proposed we purchase the required items using the War Memorial budget and this was seconded by Councillor A. Locker.

**RESOLVED:** That the required items for Remembrance Sunday be ordered by Councillor K. Rush and Councillor B. Doleman. The expenditure will be taken from the War Memorial budget.

## **79. BUDGET PLANNING 2025/26**

In the absence of Councillor J. Humphreys, Councillor B. Gittins reported on this item. Councillor B. Gittins proposed due to tightening budget constraints, account information and business plans should be requested from the organisations that receive financial assistance from the Council, currently, the Bowling Club and the Community Library. He suggested that having this information before the budget planning meeting in November would help the Council better determine budget allocations. Any reductions could allow funds to be reallocated to other areas of need.

Councillor K. Rush enquired whether this requirement would apply to all organisations seeking financial assistance.

The Chair, Councillor S. Jones, raised concerns that the Bowling Club may not have been open long enough to provide this information and might not yet be aware of ongoing costs. She also noted that although the Community Library has secured a new electricity provider with improved rates, they have not yet experienced a winter period to fully assess costs. Both are community run facilities that rely on volunteers and are highly valued by the community.

Councillor B. Gittins added that even if budget allocations are reduced, these organisations could still apply for additional financial assistance if necessary.

Councillor T. Strong seconded Councillor B. Gittins proposal.

Councillor C. Owens asked for a recorded vote.

A recorded vote took place.

Councillor R. Davies	Abstain
Councillor B. Doleman	Against
Councillor B. Gittins	For
Councillor S. L. Jones	Against
Councillor A. Locker	Against
Councillor C. Owens	Against
Councillor W. Owens	Against
Councillor K. Rush	Against
Councillor Y. Rush	Against
Councillor T. Strong	For
Councillor C. Williams	Against

**RESOLVED:** The proposal was not carried.

**NOTE:** *Councillor R. Davies left the meeting for the Commemorative Bench item due to a declaration of a personal and prejudicial interest.*

## **80. COMMEMORATIVE BENCH**

Council considered a request from a resident to place a bench in the village with her late father's name on a plaque. Prior to the meeting, the Clerk had obtained information from Flintshire County Council, and the Chair read out their response, which explained that the Community Council would need to take full responsibility for the installation, future maintenance of the bench and the insurance.

Councillor C. Owens proposed asking the resident if they would prefer to have a plaque placed on one of the benches already owned by the Community Council, which would be of no cost to the Council. This was seconded by Councillor A. Locker, who added that if the Council's benches are not in a suitable location, the resident could enquire with Flintshire County Council about placing a plaque on their benches.

**RESOLVED:** That the Clerk will write to the resident to offer the option of placing a plaque on one of the Community Council-owned benches or suggest they contact Flintshire County Council.

**NOTE:** *Councillor R. Davies returned to the meeting.*

**81. DROPPED KERBS, BY-PASS, NEAR ROYAL OAK**

Councillor T. Strong reported that during an event on Saturday, several residents expressed concerns about the accessibility of the crossing near Bettisfield, at the Old Royal Oak end of the village. The crossing has no dropped kerbs, making it difficult for wheelchair and mobility scooter users to access and proposed that we write to Flintshire County Council to report this issue.

Councillor W. Owens raised concerns about the safety of installing a dropped kerb on a high-speed road, stating that it may not be safe and that the Council should avoid encouraging residents to cross such a road.

Councillor K. Rush proposed Councillor T. Strong contacts Mr. T. Cartwright, Flintshire Streetscene and attend a site visit to share the residents’ concerns. This was seconded by Councillor R. Davies.

**RESOLVED:** That Councillor T. Strong contacts Mr. T. Cartwright, Flintshire Streetscene to request a site visit.

**82. CORRESPONDENCE & CLERKS REPORT**

The Clerk shared an invitation for Councillors from by Flintshire Housing and Communities to attend Good Food Flintshire Event on 18/09/2024.

The Clerk also reported that, following the External Audit report qualification, Audit Wales had agreed to remove the qualification due to errors on their part.

**RESOLVED:** That the report was noted.

**83. FUTURE AGENDA ITEMS**

There were no future agenda items.

<b>Date of Council Meeting</b>	<b>Wednesday 11<sup>th</sup> September, 2024</b>
<p style="text-align: center;">..... <b>Chairwoman</b></p>	